

Audio evidence is an important source of discovery content in litigation and regulatory investigations, as well as in regular monitoring activity and internal investigations. However, managing audio evidence can be costly and time consuming. Epiq Systems' audio solutions reduce the cost and risks associated with voice recordings.

IDENTIFICATION OF AUDIO DATA

“Epiq Systems implements documented, consistent identification and collection strategies which provide a sound basis for a defensible process downstream.”

—Martin Bonney, Director,
International Consulting Services

Early identification of recorded voice evidence, whether stored on active or legacy systems, is critical when planning a response to regulatory or litigation requests. Knowing where voice recordings reside, what date ranges they encompass and to which custodians they relate can help focus the search for and prioritization of voice data, thereby helping to manage costs. A data map can highlight, for example, the most effective workflows for data collection, potential issues between the organization's existing and legacy audio capture systems and archival tape. Understanding these issues early can save time and costs and reduce risk to the organization.

Epiq helps clients produce comprehensive data maps and identification plans, as well as to manage the process of minimizing data extraction from tape or archive. With Epiq's help, you can implement a thorough, efficient process to find the voice evidence you need, when you need it.

AUDIO DATA COLLECTION

Audio collection is not trivial. The systems that corporations use to record voice are often proprietary, specialized and complicated, and the extraction of data can be a highly manual process.

Epiq partners with a global network of audio system experts, enabling deployment of specialized collection skills whenever and wherever they are required. Automated collection techniques can often replace error-prone manual extraction. Epiq ensures that:

- every project is managed carefully,
- all required audio per custodian and within date range is collected; and
- the metadata, which provides the date and custodian information, matches the audio files.

An Epiq-managed collection provides a sound, defensible basis upon which the remainder of the project can be built. And even where the collection is led by the client, Epiq can implement processes to monitor and check the integrity of the collection to ensure defensibility.