



epio
success

quality, cost efficient **document review services**

Flexible

- Customized pricing based on case requirements
- Contract attorneys with specialized expertise
- Adjustable QC processes

Proactive

- Case specific training and review protocols
- Collaboration with law firm on QC process
- Use innovative technologies and processes to maximize efficiency

Transparent

- Daily reporting
- Graphical analysis to show project pace and coding breakdown
- Tracking of reviewer efficiency and accuracy

Defensible

- Defensibility documentation
- Pre-production validation for extra protection
- Supporting testimony

The most expensive part of a discovery project, document review accounts for 60% - 85% of all costs. Epiq's document review solutions directly reduce review costs with customized solutions that are more efficient, and of a higher quality for greater defensibility.

Whether you are a corporate legal department facing a shrinking litigation budget or a law firm managing rising cost sensitivity, Epiq's managed review solutions can help.

Renowned Expert Support

Epiq professionals have successfully managed, reviewed and produced more than 500 million pages of information, all while achieving demonstrable savings.

With significant in-house corporate legal experience, our experts have a deep knowledge of the issues clients face and bring strategies that help clients optimize their review.

Cost Efficient

Designed around the needs of your case, our predictable pricing model can combine all services into one cost per page, per document, per gigabyte or per hour—your choice.

To identify and help minimize inefficiencies in your project, Epiq can assist in the platform selection, strategic testing of key words and other cull methodologies. Efficient workflow processes benefit not only the document reviewers but the whole legal team.

Best Quality Control

Working with your legal team, we customize quality control based on your needs. At a minimum, we perform 11% QC for all cases.

Secure

Each project is assigned a dedicated review team. Teams are physically separated with secure work stations, and do not have access to materials for other reviews.

From the fast-moving grand jury subpoena or second request response to the longer term mass commercial or tort case, each project has its own theme, goals and objectives. We work with your legal team to design a defensible process that fits the needs of your case.

Training

Based on industry best practices, Epiq custom designs review protocols, training materials and the review platform layout for your case, delivering a higher quality, more efficient process.

Staffing

Our reviewers are all admitted to practice, are in good standing in their jurisdictions and have document review experience. Complete background, conflict and substantive experience checks are performed on each candidate. Reviewers are paid on a salary basis, not hourly, to balance the incentives of quality and quantity.

Technology

Your document review can be conducted in our DocuMatrix™ discovery management platform, proven to accelerate review speeds and cut costs. Alternatively, we can review in any hosted platform you choose.

Reporting

Standardized, consistent reporting on deliverables such as time to completion, reviewer productivity and performance to budget, are provided for each case so you can plan and staff accordingly.

Substantive Pre-Production Validation

Collaborating with your team, Epiq can design a separate validation protocol used before production to query for sensitive or substantive issues in your case.



Laura Kibbe, Esq.

Senior Vice President

Laura Kibbe oversees Epiq's managed document review services. With over seventeen years of legal experience, she brings an arsenal of strategies that will help clients achieve a defensible and efficient review.

Prior to joining Epiq Systems, Ms. Kibbe was Senior Corporate Counsel and Managing Director of the Discovery Response Team at Pfizer, Inc. There she managed all discovery activity, from mass tort to commercial, employment and third party subpoena requests. Before Pfizer, Ms. Kibbe was an Associate at Kaye Scholer LLP in New York and an Attorney for Texaco Inc.

She received her J.D., magna cum laude, from Syracuse University College of Law and her B.A., magna cum laude, in Legal Studies from Manhattanville College. She is an attorney licensed to practice in New York and Connecticut.

In 2006, Ms. Kibbe was voted one of *Corporate Counsel* magazine's Top 10 Innovative In-House Counsel. She was also named one of four "Trailblazers of 2006" in electronic data discovery by *Corporate Counsel* magazine. She is on the EDRM Advisory Board.



WWW.EPIQSYSTEMS.COM

US **+1 800 314 5550** UK **+44 (0) 20 7367 9191** EU **+32 (0)2 535 75 26** HK **+852 3965 3282**

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